



PARENTS GUIDE



Welcome from the Principal

Salam Alaikum Dear Garden College Community,

I trust this message finds you in the best of Imaan, health, and high spirits. May Almighty's Blessings be showered upon our Beloved Prophet Muhammad (ﷺ), his family, and his Companions, Ameen.

It gives me great pleasure to extend a warm welcome to all our families, both old and new, to Garden College for the 2024 Academic year. Our commitment to nurturing a vibrant family atmosphere and catering to the needs of all our students remains the cornerstone of our educational journey. As we commence the year 2024, our primary focus is ensuring every student flourishes within our school community.

Our Vision, Mission, and School Motto are deeply embedded in every aspect of our institution. We firmly believe in fostering a supportive environment that embraces families and empowers students to pursue their aspirations. Our dedicated staff, committed to this cause, exemplify our unwavering commitment to help each student realise their utmost potential, as evidenced by the outstanding ATAR scores achieved by our former graduates.

At Garden College, our aim is not only to impart academic excellence but also to nurture and strengthen the Islamic faith of our students. We aspire to nurture ambassadors of Islam, instilling in them the values of compassion, understanding, and a keen desire to make positive contributions to our communities as the 'Future Leaders of Tomorrow'.

As we journey through this academic year, let us persist in creating an environment that celebrates diversity, where every student feels esteemed, and where the pursuit of knowledge is synonymous with the development of character.

Together, let us embark on this path of growth, learning, and shared aspirations. We eagerly anticipate a year brimming with opportunities, accomplishments, and an unwavering commitment to excellence, all enriched by Almighty's Guidance, Protection, Mercy, and Infinite Blessings, Ameen.

Dr Ahdielah Edries
Principal



Life at Garden College

Garden College has a focus on community. Students, parents, and staff are a united entity. There is an expectation that students respect, live and learn in partnership with each other, and with their elders. We are guided by Islamic values. We are driven by diverse cultures. And we live by Australian democracy and law. Our vibrant school philosophy maintains an authentic community connection. Humanity, respect, and integrity underpin our values.

Our faith binds. Our community unites us.

We come from different backgrounds, but we meet in a common place. Our faith binds us. Our community unites us. Our values guide us. Knowledge lights our path. It enables us to embrace individuality. To open doors to new opportunities. It sparks a will to learn, a hunger to discover, a drive to change the world. For the better. Through acceptance and kinship, we are inspired to excel. In faith and knowledge, we belong to something, together. To something bigger.

Islamic Education at Garden College

Islamic concepts and values position itself at the heart of the educational experience at Garden College. We believe a successful Islamic experience can only emerge when there is an emphasis on the student's holistic development encompassing their physical, intellectual, and spiritual growth. The product of this shared approach is a faith-centred virtuous life.

Quran: The Core of Our Islamic Education

Our holistic approach to Islamic education begins with the Quran. Students commence their lifelong journey with the Quran from the moment they become part of our diverse family in Prep and build a firm relationship with it throughout their whole academic journey at the College. Our approach empowers students who excel in Quran and provides them with pathways to strengthen their commitment to it through our various programs, scholarships, and initiatives. As an Islamic education institute, our curriculum is designed to guide students through Quranic recitation, tajwid, memorisation and most importantly, application of Quranic teachings.

“Indeed, it is We who sent down the Qur’ān, and indeed, We will be its guardian” (Qur’an 15:9).

Our college plays its part in the preservation of and protection of our Holy Quran, by educating and preparing our own Australian guardians of the Quran.

Islamic studies: Moulding the Ideal Muslim Education Experience

Islam is at the centre of our approach to education. The ability of our students to engage and interact with subjects such as Science, English, and Physical education as a conscious Muslim highlight this renewed and authentic mode of Islamic education. This will only complement the constantly improving Islamic studies and Qur’an subjects that constitute the core foundation of our school’s mission to nurture the ideal Muslim education experience.

At Primary level, students are introduced to the foundational teachings of Islam through an overview of the articles of faith and worship and Prophetic biography. Students also begin their lifelong journey with the Holy Quran. During their Secondary experience, students are further exposed to the finer details of faith, worship, and Holy Quran, glance at the history of Islam, and engage with contemporary issues relevant to Muslims living in the modern world.

Student Wellbeing and Engagement

Garden College adopts a restorative Behaviour Management approach that aligns with Islamic principles, emphasising forgiveness, accountability, empathy, compassion, and community building. We steer students towards high behavioural and academic standards, firmly rooted in Islamic values of Adab and Akhlaq. Restorative Practices directly support our focus on Student Wellbeing and Engagement. We collaborate closely with students and parents/guardians to clearly communicate and uphold the rights and responsibilities of all stakeholders within the school community. We recognise that nobody should behave in a manner that jeopardises the safety or induces fear in others.

We uphold a strict zero-tolerance policy against child abuse, advocating fairness and attentive listening. By emphasising respect, inclusivity, accountability, and social-emotional skills, students cultivate responsibility, self-awareness, active listening, emotional expression, and problem-solving capabilities. Valuing the well-being of everyone, we prioritize authentic relationships. Furthermore, we ensure a secure and harmonious environment within the school community, prohibiting behaviours that cause fear or compromise safety.

Restorative Practice

Incorporating Islamic principles into the restorative practice described can be achieved by emphasising the concepts of forgiveness, accountability, empathy, and community building, which are fundamental in Islamic teachings. Here's how we integrate these aspects:

- 1. Forgiveness (Tawbah and Istighfar):** Encourage individuals to seek forgiveness from those they may have harmed. Emphasise the importance of sincere repentance (Tawbah) and seeking forgiveness from both fellow community members and from Allah. Highlight the concept of Istighfar (seeking forgiveness from Allah) as a means of restoring harmony and rectifying wrong actions.
- 2. Accountability (Muraqabah):** Instil the sense of personal accountability by reminding individuals of their responsibility towards their actions and their consequences. Encourage introspection (Muraqabah) and self-accountability as an integral part of the restorative process.
- 3. Empathy and Compassion (Rahmah and Tawwakul):** Emphasise the importance of empathy (Rahmah) towards others. Encourage individuals to understand and empathise with those who have been affected by their actions, fostering compassion and a sense of responsibility to make amends. Additionally, stress the concept of relying on Allah (Tawwakul) for guidance in understanding and supporting others in difficult situations.
- 4. Community Building (Ukhuwah):** Highlight the significance of a cohesive community (Ukhuwah) based on mutual respect and support. Emphasise the collective responsibility of each member to contribute positively to the community, fostering an environment where restoration and reconciliation are valued over blame or punishment.
- 5. Adherence to Islamic Values (Adab and Akhlaq):** Align the principles of the restorative practice with Islamic values of good conduct (Adab) and moral character (Akhlaq). Encourage individuals to embody these values in their interactions and responses to conflicts or incidents, promoting a culture of respect, kindness, and understanding.



By integrating these Islamic principles into the restorative practice, individuals within the community can deepen their understanding of accountability, empathy, forgiveness, and community cohesion, fostering a more harmonious and spiritually fulfilling environment in line with Islamic teachings.

Student Wellbeing and Counselling Services

We are fortunate to have a School Counsellor and a dedicated wellbeing team offering Counselling Services throughout Garden College. At different junctures, challenges may arise for students, stemming from school, personal life, or family circumstances. Therefore, the School Counsellor serves as an invaluable resource that most students turn to at some point during their academic journey. This access is either recommended by the class/homegroup teacher or arranged in a manner that aims to provide necessary support for the student.

The school Counsellor and wellbeing team undertake various roles, and while one-to-one counselling is a significant service they offer, it's not the sole function. Amidst the trials and tribulations of adolescence, it's essential for students to understand how to access additional support. This proactive approach should be praised as a positive and mature step towards personal development.

Statement of Commitment to Child Safety

At Garden College, we firmly believe that all children and young people have the right to feel and be safe. We are dedicated to providing a child-safe and child-friendly environment where children and young people can actively participate in decisions that affect their lives.

The College maintains a zero-tolerance approach towards child harm or risk of harm. Our primary focus is on acting in the best interests of our students and ensuring their protection from harm or risk of harm.

We recognize that our responsibilities for safeguarding children are of the utmost importance. Therefore, we are committed to allocating the necessary resources to ensure compliance with all relevant child protection laws and regulations, and to fostering a culture of child safety.

Each member of the Garden College community has a responsibility to understand their important and specific role, both individually and collectively, in ensuring the wellbeing and safety of all students. It is our priority to place the wellbeing and safety of every child at the forefront of everything we do and every decision we make.

We strongly encourage you to review and become familiar with the following policies. We recommend discussing these policies with your children who attend Garden College.

- [Child Safe Policy](#) – has been developed in accordance with and implements Principle 1 of the National Principles for Child Safe Organisations
- [Child Safe Code of Conduct](#) – outlines appropriate standards of behaviour for all adults in the College environment towards students. It serves to protect students, reduce any opportunities for abuse, risk of harm, or harm to students to occur, and promote child safety in the college environment.
- [Student Child Safe Code of Conduct](#) – has been developed to clearly set out standards of behaviour related to child protection that students are expected to abide by.
- [Staff and Student Professional Boundaries Policy](#) – is designed to raise awareness of situations where professional boundary violations may occur and some strategies to minimise the risk of boundary violations.
- [Student Duty of Care](#) – Garden College takes reasonable measures regarding all the circumstances, to protect students from risks of harm and injury that should have been reasonably foreseen.
- [Absences and late arrivals](#) – If your child will be absent or arriving late to school, please inform the classroom teacher via email/ClassDojo or call the front office on 8285 3975 before 9.00 am. In the event of your child's extended absence from school, it is essential to notify the Principal in writing beforehand. You are required to complete the College's Extended Absence Form, obtainable from the Front Office.
- [Responding to and Reporting Child Safety Incidents or Concerns](#) - The College's policies and procedures for responding to and reporting child safety incidents or concerns are made available to Staff, students, parents/carers and the wider College community in summary in our [Child Safe Policy](#).
- [Child Safe Complaints Management](#) – college has implemented a child-focused complaint handling system.
- [Parent Code of Conduct](#) – Garden College aims to provide an open, welcoming, inclusive, and safe environment for all. Parents, caregivers, and family members of students enrolled at the college must support and encourage the Islamic values and mission of the college. The parent Code of Conduct outlines the way in which the college requires parents and caregivers to conduct themselves when visiting the college campus, participating in college activities, and communicating with members of our community including students, staff, visitors, and other parents.

- **Bullying Prevention and Intervention** – Garden College recognises its duty to students to provide a safe and positive learning environment where individual differences and diversity within the college is respected and accepted.
- **Cyber Safety** - cyber safety and cyberbullying prevention strategies be implemented within the College on a continuous basis with a focus on teaching age-appropriate skills and strategies to empower staff, students, and parents/carers to recognise cyber safety issues and respond appropriately.

School Bus Policy - Ensuring the safety and well-being of our students during their school bus journeys is of utmost importance to us. To maintain a secure and conducive environment for all passengers, we kindly request your cooperation in reinforcing the following protocols with your children who travel on the school bus.

It's crucial that these guidelines regarding conduct and safety are thoroughly understood and adhered to by every student using the bus service. Breaching any of these protocols may result in suspension from the bus service, impacting your child's transportation to and from school.

Your assistance in reinforcing these guidelines with your children will greatly contribute to a safer and more harmonious travel experience for all students. Thank you for your cooperation and support in ensuring a safe journey for everyone.

Bus rules and expectations:

- Remain seated throughout the journey and wear seatbelts.
- Refrain from distracting the driver while the bus is in motion.
- Follow the bus driver's instructions promptly and respectfully.
- Keep noise levels to a minimum to ensure a safe and focused environment.
- Avoid eating or drinking onboard.
- Do not litter; dispose of any waste in the provided bin.
- Treat fellow students and the bus staff with courtesy and respect.
- Refrain from bringing any hazardous or prohibited items on the bus.
- Report any safety concerns or incidents to the bus staff immediately.
- Follow any additional guidelines or rules provided by the school or bus authorities.

Uniform Policy - Student Appearance and Presentation

Students must always be appropriately attired in the correct and clean school uniform. Damaged or untidy items must be altered or replaced immediately.

School uniform should be neatly presented at all times:

1. Scarves should be neatly pinned with no neck showing, a school under cap must be worn.
2. Shirts and polo tops should always be worn tucked in.
3. Skirts should be full length reaching below the ankles.
4. No undergarments should be seen below skirts and sleeves of shirts or hanging out at the neckline of shirts and polo tops.
5. Students are required to wear plain black or white socks (no repetitive patterns or logos).
6. PE uniform should be worn on PE days only. Pants should be full length with no pants rolled up. Navy tracksuit pant must be purchased from the school uniform shop that has the school logo.
7. ***Students are not permitted to mix the school and sports uniform at any given time.***
8. No jewellery should be worn.
9. **Boys Hair should be cut short (one length) – Fringe should be above the eyebrow line and the rest of the hair should be even length throughout. Hair must be blended on the side. No Slits or step haircuts.**
10. **Personal Hygiene**
 - a. Brush teeth daily.
 - b. Ensure nails are short.
 - c. Wear clean clothes.
 - d. Wear clean fresh socks daily.

Please note: Student must be in the correct uniform in accordance with our Uniform Policy. A note will be issued after 2 verbal warnings. Continued breach will result in student being sent home.

Summer Uniform: Term 1 & 4

- Grey Shirt
- Pleated skirt
- Plain white or black knee-high socks
- Black Leather school shoes only
- Jumper (weather permitting)
- School Hat (No Hat No Play)



Winter Uniform: Term 2 & 3

- Grey Polo top
- Pleated skirt
- Plain white or black knee-high socks
- Black Leather school shoes only
- Jumper (weather permitting)
- School Hat (No Hat No Play)



School Fee Payment Policy

School Fees

- The College Board determines school fees on an annual basis, and any adjustments to these fees will be communicated to parents/guardians in advance.
- Updated details regarding school fees can be acquired from the Administration Office or by visiting the school website.

Accounts

- An invoice covering the full year's school fees is provided at the beginning of the academic year.
- Fee statements, reflecting the outstanding balance of fees, are issued termly.
- Garden College Banking Details:
 - Account Name: Garden College
 - BSB #: 065-175
 - Account #: 10372711



2025 Tuition Fees Schedule

School Fees	1st Child		2nd Child		3rd Child		4 th Child	5th Child	6th Child
	Term	Year	Term	Year	Term	Year	Year	Year	
Reception – Year 2 (Junior Primary)	\$425	\$1700	\$340	\$1360	\$255	\$1020	\$425	\$300	Free
Year 3 – Year 6 (Upper Primary)	\$500	\$2000	\$400	\$1600	\$300	\$1200	\$500	\$300	
Year 7 – Year 09 (Secondary)	\$625	\$2500	\$500	\$2000	\$375	\$1500	\$625	\$300	
Year 10 – Year 12 (Secondary)	\$750	\$3000	\$600	\$2400	\$450	\$1800	\$750	\$300	

College Fee Payment Options

The 2025 fee payment options are detailed below:

Payment Option	Number of Cycles	Discount offered	Payment Deadline
Annual upfront payment	1	20%	14 th March 2025
Annual Upfront Payment 2 payments	2	15%	1 st Instalment (50% of fee): 24 th Feb 2025 Final Instalment (50% of fee): 4 th April 2025
Term Payment	4	NO DISCOUNT	Friday, Week 1 of each term
Monthly via Direct Debit <u>only</u> **	9	NO DISCOUNT	1 st day of each month starting from 10th Feb 2025
Fortnightly via Direct Debit <u>only</u> **	19	NO DISCOUNT	Payment to be setup before 5th of Feb 2025 with first deduction commencing on the 14th of Feb 2025 .

** Direct Debit amount will be calculated by the school admin.

Financial Hardship:

1. **Health Care/Pension Card** - Parents holding a valid Health Care Card and or a Pension Card may be eligible for a 10% discount on net tuition fees – must be presented at the time of payment.
2. **Extreme Hardship** – A separate application form needs to be completed and submitted with the following documents before **14th Feb 2025** to be considered for this discount.
 - a. Centrelink Income Statement
 - b. Bank Statements (For three months)
 - c. Rental Agreement

Without the above documentation no discounts will be provided. NO LATE APPLICATIONS WILL BE CONSIDERED.

Please Note - **The school fee covers the cost of Tuition only.**

- ICT/STEM Levy including, Inquisitive, Reading Eggs/Express, Mathletics, Mathseeds and other online learning platforms need to be paid per student before the **24th of Feb 2025** as per the following:
 - Reception – Year 2 -\$70
 - Year 3 – Year 6 -\$100
 - Year 7 – Year 9 -\$150
 - Year 10 – Year 12 -\$200

2025 Bus Fee Payment

- Bus fees are subsidised by the school, and as such, no additional discounts can be applicable.

<u>Bus Fees</u>	<u>1st Child</u>	<u>2nd Child</u>	<u>3rd Child</u>	<u>4th Child Onwards</u>
	Per Term	Per Term	Per Term	Per Term
Point to Point	\$350	\$350	\$300	\$250
Door to Door	\$600	\$500	\$400	\$350
School Shuttle	\$150	\$150	\$150	\$100

Information about the School Bus Service

- Our school bus service is operated by an independent bus company, ensuring reliable and safe transportation for our students. The school generously subsidizes 80% of the bus fee, making the service affordable for families.
- Starting in 2025, we will introduce a new token payment system. Students will be required to use a Bus Card to validate their boarding. To board the bus, the Bus Card must have sufficient funds, as students without adequate balance will not be allowed to ride.
- Bus Card pricing will be based on the distance travelled, with options including Point-to-Point, Door-to-Door, and Campus-to-Campus shuttle services.
- To stay informed about live bus timings and receive updates related to the bus route, parents will need to install the Parent's App on their phones. This app will facilitate seamless communication and ensure that parents are always up-to-date.

GARDEN COLLEGE 2025 – UNIFORM PRICE LIST

*Uniforms will only be sold **STRICTLY** on Monday's and Wednesday's from Week 2 onwards
before 2pm.*

DESCRIPTION	REC-YEAR 2	YEAR 3-YEAR 6	YEAR 7-YEAR 12
MAIN UNIFORM			
School Polo Top – Long Sleeve	\$30	\$32	\$35
Short Sleeve	\$30	\$32	\$35
Trousers - Blue (Only Rec-Yr 2)	\$30		
Black		\$33	\$35
Black School Jumper - Boys	\$58	\$60	\$65
Maroon School Jumper - Girls	\$58	\$60	\$65
Skirt		\$80	\$85
SPORTS UNIFORM			
Blue Sports Jacket		\$50	\$55
Blue Sports Track Pant		\$35	\$40
Blue Sports Polo Top - Boys		\$30	\$30
Girls		\$30	\$30
ACCESSORIES			
School Hats (<i>Compulsory Term 1 & Term 4</i>)	\$12	\$12	\$12
Reader/ Library Bag (<i>Compulsory</i>)	\$12		
School Hijab (Year 3-12) <ul style="list-style-type: none"> • White Scarf (1 piece)- Years 3 & 4 • White Scarf with grey under cap Years 5-11 • Grey Scarf with white under cap Year 12 		\$20	\$20
School Bag	\$40	\$55	\$55

HOW TO ORDER YOUR RESOURCES FOR Garden College Parafield Gardens

Order online by your school's due date to save time, hassle and cost.

Orders placed by your school's due date get the first choice of availability, most favourable Postage and Packing costs and are delivered before the start of school.

If you miss your school's due date, you can still order! We can't always guarantee stock availability for orders placed after the due date, and P&P costs may be higher.

You can also visit your local Campion retail service centre! (store details below).

1

Head to www.campion.com.au
Click 'Parents order here'.

2

Enter your email or mobile and we'll send you a verification code – no more passwords!
When you get the 6-digit code, enter it and you're in!

3

Tap on 'Order Now' when you're ready to place an order.

4

Search for the school
type **Garden College Parafield Gardens** to find school and select
Enter Students name and enter school list code **HFVH**

5

Now follow the prompts to select the year level for your student

6

Select the resources you need by expanding subjects and adding items.
ALL STATIONERY AND TEXTBOOKS MUST BE PURCHASED BEFORE SCHOOL COMMENCES

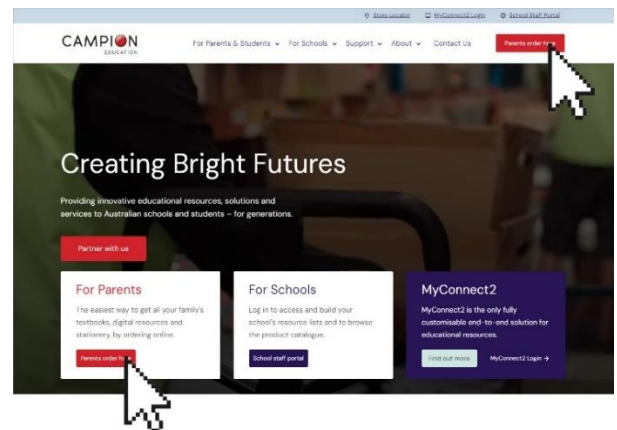
7

Select your delivery method as one of the following:

- **Home Delivery** – order by **20th December 2024** for delivery to your nominated address before commencement of school. **Free Delivery for orders placed BEFORE end of December**
- Orders placed after this date will be packed and sent as soon as possible.
- **Shop in-store** - anytime, during business hours at your local retail service centre in Klemzig

8

Complete your details, check the summary, and submit your payment. **And you're done!**



Your local retail service centre:

**29 O G Road
Klemzig SA 5087
Ph 8337 4544**



HOW TO ORDER YOUR RESOURCES FOR Garden College Modbury Campus

Order online by your school's due date to save time, hassle and cost.

Orders placed by your school's due date get the first choice of availability, most favourable Postage and Packing costs and are delivered before the start of school.

If you miss your school's due date, you can still order! We can't always guarantee stock availability for orders placed after the due date, and P&P costs may be higher.

You can also visit your local Campion retail service centre! (store details below).

1

Head to www.campion.com.au
Click 'Parents order here'.

2

Enter your email or mobile and we'll send you a verification code
When you get the 6-digit code, enter it and you're in!

3

Tap on 'Order Now' when you're ready to place an order. Then match your student using either their school email address or school name.

4

If you don't have your student's school email address, that's OK! You can search for the school by name and then use your student's name and Resource List Code to bring up their list.
The Resource List Code for **GARDEN COLLEGE Modbury Campus** is **PQJ6**

5

Now follow the prompts to select the year level for your student

6

Select the resources you need by expanding subjects and adding items.
ALL STATIONERY AND TEXTBOOKS MUST BE PURCHASED BEFORE SCHOOL COMMENCES

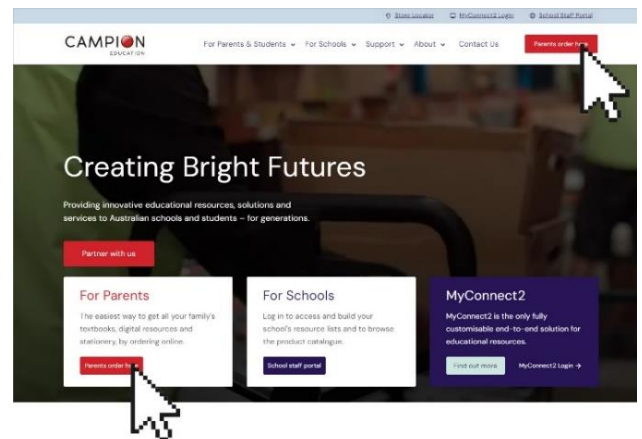
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Select your delivery method as one of the following:

- **Home Delivery** – order by **20 December 2024** for delivery to your nominated address before commencement of school. **Free Delivery for orders placed BEFORE end of December**
- Orders placed after this date will be packed and sent as soon as possible.
- **Shop in-store** - anytime, during business hours at your local retail service centre in Klemzig

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Complete your details, check the summary, and submit your payment. **And you're done!**

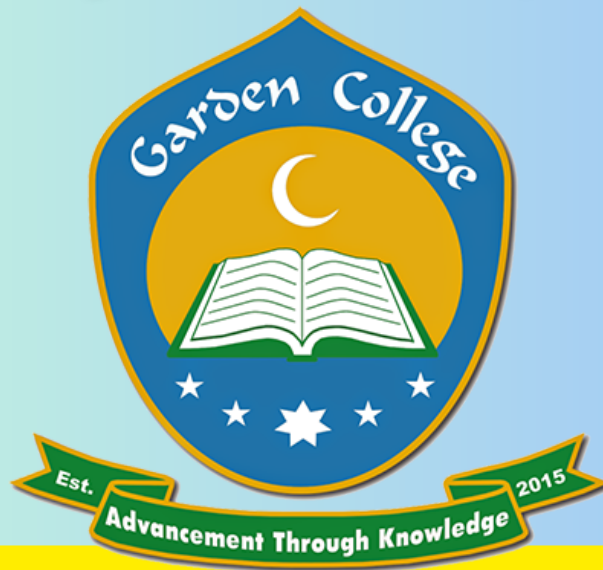


Your local retail service centre:

**29 O G Road
Klemzig SA 5087
PH 8337 4544**



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